

EVERY GENERATION MINISTRY

Position Description



December 6, 2024

Dear Applicant,

Thank you for your interest in the EGM-US Executive Director position at Every Generation Ministries (EGM). We are excited to consider you for this critical role in establishing and expanding our mission to equip children's ministry leaders across the United States.

To apply, please submit the following documents:

Cover Letter: Share your interest in this position, highlighting your alignment with EGM's mission (<https://egmworld.org/about-egm/mission-vision-values/>), your leadership experience, and your qualifications related to the role.

Resume: Include your educational background, professional experience, and relevant achievements.

Submit your application materials via email to careers@egmworld.org. Please use the subject line: EGM-US Executive Director Application – [Your Full Name].

The EGM-US Executive Director role is a unique opportunity to serve Christ through transformational ministry leadership. We look forward to learning more about you and how God may use your gifts and experiences to further His work through EGM.

Blessings,

The EGM-US Committee

Job Description:	EGM-US Executive Director
Location:	EGM-US Office (<i>TBD based on Director's location</i>)
Reports To:	EGM-US Committee

Level / Salary Range:

- Salary commensurate with qualifications and experience.
- PTO and other benefits in accordance with the EGM Employment Policy.

Position Type:

Full Time

Requested Time Commitment:

Five Years

Travel Required:

Yes

GENERAL DESCRIPTION

Every Generation Ministries (EGM) is a 501(c)(3) Christian organization that believes in the transforming power of the Gospel, with a mission to see every child experience the love of Christ and the new life He has for them. God uses EGM to transform children with Christ's love through His Church worldwide.

EGM is now extending its leadership development and Bible-teaching resources to churches and children in the United States. It has formed EGM-US and is seeking a Director to lead the organization to fulfill its mission: *Transforming Children In Christ Through His Church*.

HIGH-LEVEL JOB DESCRIPTION OVERVIEW

The role is to establish an EGM ministry in the United States.

Below are the top four qualities essential for the EGM-US Executive Director role.

1. **Strong Spiritual Foundation and Alignment with EGM's Mission:** As a Christian organization, EGM requires the Executive Director to be a mature Christian leader with deep personal faith and adherence to Biblical leadership qualifications. They must align with EGM's doctrinal statement and embrace its mission wholeheartedly.
2. **Leadership and Vision Development:** Establish and lead the U.S. office, collaborating with the EGM-US Committee to pursue a vision, develop a strategic plan, and establish and follow policies. This includes recruiting and nurturing a team, developing leaders, and guiding the organization toward its mission.
3. **Communication and Representation Skills:** Represent EGM to U.S. churches and Christian organizations, requiring excellent communication skills for speaking engagements, relationship-building, and outreach. The Executive Director must engage with pastors, leaders, and other stakeholders to promote EGM's work.
4. **Donor Development & Fundraising:** Lead strategies to cultivate relationships with donors, secure funding, and support an organization's financial goals. They oversee donor engagement, manage fundraising campaigns, and identify opportunities for major gifts and grants. This role requires coordinating with teams to create impactful communication and events that inspire donor support while maintaining long-term relationships.

OVERSIGHT RESPONSIBILITIES

1. Work with the EGM-US Committee to establish a strategic plan and clear policies regarding the mission's operations.
2. Identify, recruit, develop, spiritually nurture, and manage the paid and volunteer EGM-US staff, with particular emphasis on developing leadership in the ministry.
3. Represent EGM-US churches and Christian organizations throughout the United States, speaking in churches and meeting with pastors and leaders to promote EGM's work and vision.
4. Oversee the administration and finance of EGM-US, including budgeting, financial management, and operating with full transparency and within legal requirements, always committed to excellence in stewardship.
5. Be directly responsible for the ministry's funding, working with the EGM-US Committee to develop a sustainable, growing ministry.
6. Serve as the primary representative of EGM-US, developing a healthy working relationship with the EGM-International team and fulfilling the obligations and requirements stated in the EGM-US Charter.
7. Oversee EGM-US communication efforts, including promotional materials, online presence, event and conference messaging, etc.
8. Develop a growing number of Children's Workers through leadership development programs for Children's Workers who serve in local churches.
9. Recruit a team of trainers to serve as a Leadership Development Team committed to developing Children's Workers in U.S. churches.
10. Work to implement the following:
 - a) National conferences, seminars, workshops, and other development/training events.
 - b) Development/training programs for VBS, camps, or other children's ministry programs
 - c) A multiplication approach involving leaders-of-leaders, regional teams, etc.
 - d) Developing and distributing teaching materials to children's ministry leaders.
 - e) Evaluating the program's effectiveness by observing Children's Workers teaching in their churches, receiving training and church evaluations, etc.
11. Use the EGM database program to track Children's Workers, churches, inventory, evaluations, and other pertinent information.
12. Oversee distribution of culturally relevant Bible teaching resources for children's leaders serving in U.S. churches.
13. Work with volunteers to develop a Bible curriculum based on EGM trainings
14. Oversee the sales, management, fulfillment, and distribution of the Bible teaching materials (print and digital).
 - a) Identify gaps in existing children's ministry curriculum and assist in developing and marketing programs to fill those gaps / meet those needs.
 - b) Develop and nurture partnerships with other organizations and build relationships with foundations to secure grants available in the U.S.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

A well-qualified applicant will:

1. Be a mature Christian leader with a vital, personal relationship with Jesus Christ and biblical leadership qualifications (1 Timothy 3:1-13).
2. Biblical education with formal theological education is preferred
3. Must have a bachelor's or higher degree.